

**Woonsocket Senior Center
Board of Directors Meeting
Minutes of the December 19, 2013**

Attendance: Pauline Demers, Debbie Chiacu, Roger Bouchard-Chairman

Also Attending: Linda Plays, Acting Director of Human Services, Barbara Waterman Senior Services, Bob Picard Senior Services

- **Call to Order: Meeting called to order by Chairman Bouchard at 2:04 pm.**

- **Public Comment --There was no public comment.**

- **Approval of Minutes: Review and approval of minutes of the November 21, 2013. MOTION made by Plays to approve seconded by Demers. All in favor.**

- **Review/Approval of Vouchers: Routine monthly vouchers were presented at this meeting. Demers reviewed the Cintas Inspection report. MOTION to approve by Chiacu and seconded by Demers. All in favor.**

Status of Rear Entrance: Plays told the group she asked CDBG officer Paulette Miller for the status of the project. Miller replied with

an outline that was passed out to the rest of the members. Chairman Bouchard said the group would discuss a course of action. Picard maintains that a potential safety situation is at the rear entrance and would “behoove” the city to review/assess and correct the problem. Picard said they want to maximize the best use of the building. Demers talked about the automatic doors and the expense. Waterman said the doors are very old and the locks were just recently changed for security reasons. Waterman says it’s not really an aesthetic issue, but rather a priority. Picard says that there is a sign at the back entrance saying it’s not a Senior Entrance, but Waterman said that many of the seniors park in the rear parking lot and that ramp is much easier for them to navigate with walkers than the one on the side entrance, so a majority of people use the rear/loading dock entrance. Chiacu suggested in the meantime only using that entrance for just deliveries.

Bouchard said we need to address this issue with the administration and prioritize the situation. Plays also told the group that she was notified by Waterman that there was leaking from the roof again. After further investigation by Rick Lambert/Highway Superintendant, that the scuppers were blocked. There have been past issues with the roof as well and at some point will have to be replaced. Plays told the group that we will have to collectively need to prioritize issues that need to be taken at the center and Bouchard agreed that we should be focusing on the good of the building/center. The Chairman proposed the following MOTION by Chiacu and seconded by Demers

that, Senior Services Inc, the tenant at 84 Social Street, has outlined conditions that need immediate remedial attention. They involve the rear entrance and the roof. Therefore, the Woonsocket Senior Center Board of Directors requests a meeting as soon as possible to outline these concerns to respective city officials. All in favor.

- **New Business: Waterman spoke about the backflow preventer pipe is frozen and water is flowing back into the building and the fact that it is still leaking. Plays said the city will address the matter with the contractor/AAA Sprinkler.**

- **Old Business:**

- **Demers asked for the Annual Report from the Primary Service Provider from 2013. Waterman said she was not the director at that time when it was due last year. Picard acknowledged that the previous executive director is no longer there and a copy was not left in the files to pass on to the board. Waterman said she would comply and have the report for the board at the end of January. She also asked for the city's annual budget and possibly getting a monthly report...Plays talked about board membership- The current members would serve until members are either re-appointed or new members are appointed by the Mayor and asked if members would email their intentions.**

- **ADJOURNMENT: The Chair made a motion to adjourn. MOTION was made to adjourn by Demers and seconded by Chiacu. All in favor.**

The meeting was adjourned at 2:45 p.m.

Respectfully Submitted by

Linda S. Plays